

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: POLICE

AGENDA DATE: January 18, 2005

CONTACT PERSON/PHONE: ASSISTANT CHIEF PAUL CROSS / 564-7310
MARTA GINER / 564-7119

DISTRICT(S) AFFECTED: all

SUBJECT:

Approve a resolution to authorize the Mayor to sign a Second Amendment to the Agreement by and between the City of El Paso and the Upper Rio Grande Workforce Development Board, Inc. (Board) in conjunction with a grant from the Department of Labor to reduce the award amount to \$279,566.17 and revise the project objectives accordingly.

BACKGROUND / DISCUSSION:

On or about April 1, 2003 the City and the Board entered into an Agreement regarding a project titled "Youth Offender Initiative Demo Grant". The grant awarded was \$376,625.00. The project objectives changed as the project progressed, and in March, 2004, Amendment #1 was signed to reduce the number of officers and youth activities to be paid by the grant; the grant was reduced by \$27,500.00. The objectives changed once again, and the Board requested a reduction in the amount of the grant of \$69,558.83, in order to fund another initiative and hold a Youth Expo. This Amendment #2 reflects the completion of the changes.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, Amendment #1 was signed by the Mayor at the March 30, 2004 City Council meeting.

AMOUNT AND SOURCE OF FUNDING:

Currently funded 21150010/G210330/05356/21000. Budget transfer to reduce grant by \$69,558.83 required.

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: _____

CITY MANAGER: _____

DATE: _____

**EL PASO POLICE DEPARTMENT
MEMORANDUM**

CITY CLERK DEPT.

TO: Ernesto Rodriguez, Assistant City Attorney
FROM: Marta Giner
DATE: January 5, 2005

05 JAN 14 PM 3: 29

THE ATTACHED IS SUBMITTED FOR:	ORIGINAL DOCUMENTS	PRIORITY LEVEL
<input type="checkbox"/> Review and Comments	<input checked="" type="checkbox"/> Attached	<input checked="" type="checkbox"/> ASAP
<input type="checkbox"/> Legal Opinion Requested	<input type="checkbox"/> Will be forwarded	<input type="checkbox"/> At your earliest convenience
<input checked="" type="checkbox"/> Council Action		
<input type="checkbox"/> Other		
ADDITIONAL INFORMATION/REQUEST		
<input checked="" type="checkbox"/> City Council Meeting Date: January 18, 2005		
<input type="checkbox"/> Matching/In-Kind funds available in Acct. Nos:	Description	
<input checked="" type="checkbox"/> Item is on a deadline, "Fast Track."		
SPECIAL INSTRUCTIONS:		
Need Mayor to sign resolution and sign Amendment #2 to the Agreement (two originals) by and between the City of El Paso		
and the Upper Rio Grande Workforce Development Board, Inc. in conjunction with a grant from the United States		
Department of Labor , to revise the amount of the agreement and the list of objectives and project budget accordingly.		

CONTACT PERSON: Marta Giner 564-7119
Name Telephone

AUTHORIZED BY: _____
Name Telephone

RESOLUTION

That the Mayor be authorized to sign a 2nd Amendment to the Agreement by and between the City of El Paso and the Upper Rio Grande Workforce Development Board, Inc., in conjunction with a grant from the United States Department of Labor, to revise the amount of the agreement and the list of objectives and project budget accordingly. To authorize the Mayor to sign any related paperwork, including all understandings and assurances contained therein, and apply for, accept, reject, alter or terminate the grant and authorize budget transfers, when applicable.

ADOPTED this 25th day of January, 2005.

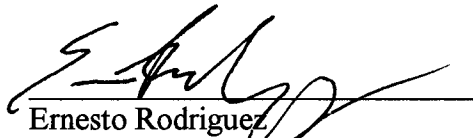
THE CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Ernesto Rodriguez
Assistant City Attorney

STATE OF TEXAS)

)

Amendment # 2 to the Agreement

COUNTY OF EL PASO)

THAT, this Amendment # 2 to the Agreement is entered into by and between the City of El Paso, a municipal corporation situated in El Paso County, Texas, hereinafter called the "City", and the Upper Rio Grande Workforce Development Board, Inc., a Texas non-profit corporation, hereinafter called the "Board"

WHEREAS, on or about April 1, 2003, the City and the Board entered into an Agreement regarding a project entitled "Youth Offender Initiative Demo Grant"; and

WHEREAS, on or about September 1, 2003, the City and the Board amended this Agreement, and

WHEREAS, the City and the Board again mutually desire to change the scope of the program in accordance with revisions that have been made to the grant awarded to the Board from the United States Department of Labor.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, the parties hereto agree and covenant as follows:

WITNESSETH:

1. That the first paragraph of Article V, IMPLEMENTATION OF THE GRANT-CITY, is hereby amended to read as follows:

The City, through its Police Department, will utilize the grant funding provided under the grant to address drugs, gangs and youth violence by assigning one officer, hiring one contract employee and taking such other appropriate actions to carry out the objectives set forth in Exhibit "A". The Board shall pay to the City the grant funds awarded for this purpose in an amount not to exceed Two Hundred Seventy-Nine Thousand, Five Hundred Sixty-Six and 17/100 Dollars (\$279,566.17).

2. That Exhibit "A" be revised in its entirety and that "Exhibit A" as attached to this Amendment to the Agreement shall constitute the relevant exhibit and the list of objectives for the Agreement.

3. That Exhibit "B", Budget Proposal, be revised in its entirety and that Exhibit "B" as attached hereto to this Amendment to the Agreement shall constitute the relevant exhibit and the appropriate budget for the Agreement.

4. That the effective date of this Amendment shall be August 4, 2004 regardless of the date of the approval and signatures of the entities.

5. That except as hereby amended, the Memorandum of Agreement dated April 1, 2003 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Amendment to the Agreement in the City of El Paso on the days noted below.

Dated this 14 day of December , 2004.

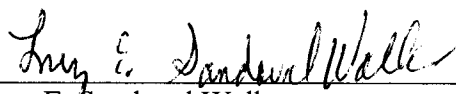
THE CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

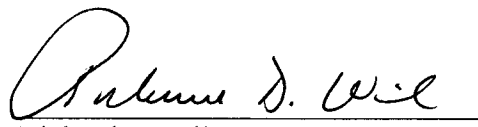
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



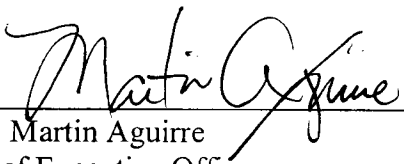
Luz E. Sandoval Walker
Assistant City Attorney

APPROVED AS TO CONTENT:



Richard D. Wiles
Chief of Police

UPPER RIO GRANDE WORKFORCE DEVELOPMENT BOARD, INC.


By: Martin Aguirre
Chief Executive Officer

Dated this 2 day of December, 2004.

EXHIBIT "A"

Youth Initiative Program/Multi-Agency Referral System (YIP/MARS)

To implement the YIP/MARS programs, designed to reduce the incidence of risk behaviors such as substance abuse, criminal offenses, and gang affiliation among youths, the El Paso Police Department (EPPD) will provide prevention education through group-level and individual level interventions. The EPPD will collaborate with local high schools and community agencies to implement its group-level and individual-level interventions, which will cover topics on crisis intervention, youth leadership, domestic relationships, family ties, and health awareness, among other topics. Moreover, the EPPD will provide a variety of activities, including the provision of interagency referrals, community outreach, and program events. To enhance program capacity, the YIP/MARS program staff will increase YIP/MARS collaborative agencies membership throughout the funding period.

Objective 1

To implement the YIP/MARS project plan funded through the Youth Offenders Demonstration Project, the EPPD will hire/designate one (1) full-time project assistant and one (1) officer to the program.

Objective 2

Beginning on the effective date of the agreement and by December 24, 2004, the YIP/MARS staff, in collaboration with YIP/MARS member agencies and the community, will recruit a minimum of one (1) member agency per quarter that will assist in the program's overall goals. By the end of the funding period, the EPPD will have recruited a minimum of seven (7) member agencies for YIP/MARS.

Objective 3

To provide educational services and follow up activities (verify referral service status for a minimum of fifteen (15) youths per quarter with a start date of September 2003. Participants served will be those from the County Attorney's Office (Teen Court), Juvenile Probation Department (PAVE) and Communities in Schools at Austin High School.

Objective 4

Increase knowledge of the group intervention by 10%. (Pre and post-tests will be created by YIP/MARS staff and administered to the youths served by the County Attorney's Office (Teen Court), Juvenile Probation Department (PAVE), and Communities in Schools at Austin High School.

Objective 5

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Objective 6

The YIP /MARS staff will establish a working relationship with and provide the YIP/MARS program to one (1) additional high school and its feeder schools by March 1, 2003 and one (1) additional high school by January 1, 2004 and its feeder schools. Documentation will be supported with sign-in sheets and "Calendar of Events" .

Objective 7

The YIP/MARS staff will establish a coalition of community organizations and other agencies that will interact in programs and events designed to offer direct and ancillary services addressing youth issues. The coalition members will convene once a month to strengthen the community network by sharing information about the YIP /MARS program beginning March 1, 2003 and through December 24,2004. YIP/MARS staff will provide a minimum of ten (10) outreach contacts each month supported by either an agenda, sign-in sheets or meeting minutes at YIP meetings.

Objective 8

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Objective 9

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Objective 10

The YIP/MARS staff will conduct one (1) major event aimed at providing YIP/MARS participants an environment in which they will receive sessions on risk reduction and community involvement. One (1) event will be held in 2003. One (1) focus group event will be provided to youth participants as well. The focus group event will be designed to offer a variety of safety and healthy activities for the youths to improve their knowledge on health and wellness.

Objective 11

Deleted

EXHIBIT "B"
Revised Budget Proposal

GRANT ENTITLED:	Youth Offender Initiative Demo Grant
AWARDEE:	Upper Rio Grande Workforce Development Board
GRANT PERIOD:	June 25, 2002 - December 24, 2004
TOTAL AWARD AMOUNT:	\$279,566.17

Personnel Salaries:

YIP/MARS Staff Program Liaison

1 EPPD Officer: 21 months @ \$5,650.06 per month	\$118,651.26
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1 EPPD Officer: 4 ½ months @ \$3,961.07 per month	\$ 17,824.82
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*Above rates include all fringe benefits.

1 YIP assistant: 19 ½ months @ \$ 2,846.15 per month	\$ 55,499.93
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Contract employee will receive paid city holidays and
40 hours of personal time paid per contract.

Total Personnel Salaries	\$191,976.01
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Travel

Travel required by grant/TBA	\$10,836.62
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Total Travel	\$10,836.62
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Transportation for personnel

Mileage and oil changes for YIP assistant for grant period Based on 500 miles per month at rate of 36.5 cents per mile	\$3,000.00
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Total Transportation for contract employee	\$3,000.00
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Youth Activities

One group focus and one large activity are planned for the Youth. This funding would pay for security, rent/lease of facility for event, training materials, and promotional items.

1 large activities targeting youth	\$27,630.98
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Focus Group Activities

1 group activity for program participants to encourage one-on-one positive interactions with coalition partners.	\$24,872.00
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Total Youth Activities	\$52,502.98
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Supplies

3 PC's at \$1,250 ea.	\$3,750.00
3 desk jet printers @ \$150 ea.	\$450.00
Digital camera	\$966.00
Office supplies \$90 per month for 30 months	\$2,700.00
Computer supplies \$78 per months for 30 months	\$2,340.00
Printing pamphlets, resource material, newsletters	\$5,500.00
<u>Total Supplies</u>	<u>\$15,706.00</u>

Outside contracts

Motivational speakers for youth interventions.	
Speakers will be contracted for major events planned throughout the grant period.	
Approximately \$5,560 per event.	\$5,544.56
<u>Total Outside contracts</u>	<u>\$5,544.56</u>

TOTAL FUNDING	\$279,566.17
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